



**Southern Ohio Cleanup Company
REQUEST FOR INFORMATION (RFI)**

To: COMPANY – DOCUMENT CONTROL		Subcontractor:	
Cc: SUBCONTRACT ADMINISTRATION		Contract No.:	
		RFI No.:	
Reference Documents			
ISSUE DESCRIPTION AND REASON FOR RFI:			
SUBCONTRACTOR'S INTERPRETATION AND PROPOSED RESOLUTION:			
Originator (Sign & Print Name)		Received (Sign & Print Name)	
Date:		Date:	
Rev.	RESPONSE:		
1)	Information contained in Contract	<input type="checkbox"/>	<input type="checkbox"/>
2)	Information contained in Drawing	<input type="checkbox"/>	<input type="checkbox"/>
3)	Information contained in Spec/Doc	<input type="checkbox"/>	<input type="checkbox"/>
4)	RFI form is incorrect. Use _____	<input type="checkbox"/>	<input type="checkbox"/>
5)	Subcontractor's interpretation agreed. Proceed accordingly.	<input type="checkbox"/>	<input type="checkbox"/>
6)	Detailed response other than 1 – 5.	<input type="checkbox"/>	<input type="checkbox"/>
Contract Site Instruction (CSI) Number (if Applicable)		CSI# _____	
		<input type="checkbox"/> Not Applicable	
Responders Signature & Date:		Date Returned to Subcontractor:	
		Cc: Subcontracts Administrators	

NOTE: Company's response to this RFI does not constitute authorization to perform a change to the Contract. Subcontractor may proceed in accordance with the response only on the basis that Subcontractor agrees that it is not a change. If Subcontractor believes that the response does constitute a change, Subcontractor shall await receipt of the Site Instruction indicated above. Where no CSI is indicated, Subcontractor shall notify Company and shall not proceed until authorized in writing by the Company.